

CITY OF LEHI - ADMINISTRATIVE REPORT - 2/15/13

ADMINISTRATION (Derek Todd – City Administrator, dtodd@lehi-ut.gov)

- After receiving 78 applications for our Assistant to the City Administrator position, we found that 45 of the applicants came to us with the required educational credentials (BA in communications and a MA in public or business administration) and (3-5) years of experience in public administration. We also found that 35 of the applicants additionally had the required experience in public relations and media management (as this position will be serving as our organization's Public Information Officer). After requiring that 17 of the top applicants provide us with a portfolio of their best public relations, graphic design, and videography work, we invited 9 of the finest applicants to interview with a group of our Department Directors. As the recruitment process continued, we narrowed this list down to the top four finalists which will interview in front of a panel made up of city administrators from Utah, internal staff, and the Mayor. We hope to invite the top candidate to join our organization by the end of February.
- Continued to receive briefings from staff and researched agreements and complaints related to the usage of City-owned soccer facilities.
- Calendar items
 - February 18, Literacy Center's Green Eggs and Ham Fundraiser Event at the Legacy Center, from 8-11 a.m.
 - February 18, President's Day, City Offices are Closed
 - February 19, City Council Work Session, starts at 4:00 p.m.
 - February 28, March 1 and 2, Night at the Museum Event, from 5-8 p.m. at Hutchings Museum
 - March 14, Library Spring Gala, at 6:30 p.m. at the Legacy Center. Entertainment provided by Salt Lake City Jazz Orchestra. Tickets are now on sale at the Library for \$20 per person.

ADMINISTRATIVE AND LEISURE SERVICES (Brenn Bybee – Assistant City Administrator, bbybee@lehi-ut.gov)

- Continued to research, draft, and perform a variety of HR duties, including:
 - Organized the interviews for the top four applicants for the Assistant To The City Administrator position opening, to be held in a couple of weeks.
 - Continued research on a number of potential policy adjustments that may be proposed in a future amendment of the Employee Policy Manual.
 - Continued implementation efforts to ensure City compliance with the Federal Health Care Reform Act.
 - Processed paperwork to begin discussing, analyzing and reviewing the coming year's health insurance renewal rates.
- Met with the Community Relations Team to continue to discuss and draft potential upcoming press releases and other public relations efforts of the City.
- Participated in meetings related to the concerns that have arisen about the City's soccer field rental policy.
- Continued discussion, research and analysis with the Administration and the Administrative & Leisure Services managers on potential upcoming budget requests for the next fiscal year.
- Assisted the Streets Department in their analysis of the bid proposals received relating to concrete maintenance.
- Assisted the City Administrator in maintaining paperwork flow and general operations, in his absence during the latter half of the work week.

- **City Recorder**
 - Prepared the 02-19-13 City Council Packet and took minutes at the 02-12-13 City Council meeting.
 - Continue to process the 2013 business license renewals
 - Processed 8 new business license applications
 - Processed 1 GRAMA request
 - Helped HR process applications
 - Performed research for departments
- **Risk Management**
 - Responded to some vandalism on Pioneer Crossing.
 - Finished all fire extinguisher inspections this week
 - Worked with a lot of insurance offices this week on behalf of the city.
- **Library**
 - Checked out 11,232 items.
 - Renewed 2,035 items.
 - Added 472 new items to our collection.
 - The total participants at our programs during the last week equal 1,140 participants.
 - Story time had 986 participants
 - Think Tank had 16 participants
 - Kid's Club had 14 participants
 - Great reads had 16 participants
 - Boys only had 28 participants
 - Music and Movement (KOTM) had 65 participants
 - Scout tours had 15 participants
- **Literacy Center**
 - The Green Eggs and Ham Fundraiser and Celebration Event will take place at the Legacy Center on Monday, February 18, from 8-11 a.m.
- **Museum**
 - Continued to provide a handful of scout and elementary school tours
 - Continued the hand sewing class. This program continues to receive good attendance.
 - Continued advertising, planning and preparations for the Night at the Museum event (Feb 28, Mar 1,2).
 - Lehi Archives continued to receive personal histories, historical documents, and help from Eagle Scouts.
- **Recreation**
 - Recreation Staff - Tuesday (2/14) and Wednesday (2/15) the Aquatic Supervisor was in Salt Lake City attending an AFO (Aquatics Facility Operator) certification course which was completed and the certification obtained. Hired 2 new registration employees. One is a sub and one will take the place of an employee going on maternity leave. Total hours worked by registration employees will remain static. Registration staff worked on combining duplicate members that are created as a result of online registration. 2,900 were combined. Will be checked daily to keep records accurate. Key recreation staff continue to compile information for the FY 2014 budget. Reservations were coordinated and submitted for Legacy Center building use for summer. Sports program staff continuing to prepare for the upcoming indoor soccer coaches meeting. Each week they have 99 Jr Jazz basketball games to manage/run. So far this season they have held over 600 Jr Jazz games.
 - Recreation Programs - Kid Fit exercise class for 3-5 year-olds continues to fill up. Staff are adding another assistant on Monday, Wednesdays and Fridays to increase capacity. Most

ongoing programs at the Legacy Center are at full capacity with participants. For the first time, the Lehi Frenzy swim team has some swimmers that qualified for the USA Senior State Meet in St. George this weekend. Swimmers qualifying for that meet include Cody Clegg, Hannah Hansen, Cameron Haggeman, Alec Huff, Ty Johnson, Maddie Lauder, Jentry McGregor, Jonathan Shawgo, Ellie Struthers and Hannah VanLaningham. Several of these swimmers are also employees at the aquatic center. These swimmers qualifying for this meet are an indication of the accomplishments of the USA swim team, it's coaches and swimmers.

- **Senior Center**

- Served meals to 158 Senior Citizens this week.
- The AARP Driving refresher class will be held on Thursday, March 7, 2013 from 8:00 a.m. until 12:00 (noon). Anyone interested needs to call the Center at 801-768-7165 for additional information & to reserve their space in the class. The cost is \$12.00 for AARP members and \$14.00 for non-members.
- Helping Literacy Center with the Green Eggs & Ham Fundraiser.

DEVELOPMENT SERVICES (Doug Meldrum – Economic Development Director, dmeldrum@lehi-ut.gov)

- **Building Division**

- Issued 15 residential housing permits last week.
- Conducted 212 inspections last week.
- We have made a decision with the building /inspection software and met Thursday to discuss integration with all the departments that do inspections. We also discussed integration with the IT department and the end user's solution with their associated costs. IT is confirming a few last points then an announcement will be made.

- **Economic Development**

- We made a presentation to the local chapter of the CCIM (Certified Commercial Investment Member) on development in Lehi.
- We met with another developer interested in developing a large class B office park where there is warehouse space in the rear and office use in the front.
- We met with a developer interested in developing an office park and retail center near Thanksgiving point.

ENGINEERING (Lorin Powell – City Engineer, lpowell@lehi-ut.gov)

- The construction of the Second Phase of the Adobe Loop Lines (16" Pressure Irrigation and 10" Culinary) was awarded to RDJ Construction.
- Storm Drainage Detention Basin sizes, locations, orifice sizes, outlet flows, and depths obtained from city files and field information have been entered into the City GIS system for all site plans.
- The Tee Members for the bridge deck on the 1450 North & Dry Creek structure were ordered this week.
- This past week another 5,000 CY was removed from UP and Frontrunner undercrossing on the 2300 West Road Project. The contractor also started installing the 24" drain line along 2100 North and the steel has been installed for the floor on the Waste Ditch structure.

FINANCE (Dave Sanderson – Finance Director, dsanderson@lehi-ut.gov)

- Continue to monitor revenue/expenses for the current budget and the projections for FY 2014 budget.
- Continue to update salaries and benefit information in regards to the FY 2014 budget.
- Monitoring the Lehi City bonds in anticipation of impending call date in 2014.
- **Accounting Division**
 - 186 checks processed totaling \$632,617.64
 - 3 out-of-state employee travel/training arrangements made
 - Processed paperwork for two full-time employees
 - Processed paperwork for new part-time employees
 - Set up appointments for applicants for the Power Administrative Assistant testing
 - Attended meeting on Utah Retirement Systems compliance reviews
 - Completed month-end for January
- **Treasury Division**
 - Mailed 580 shut off notices to delinquent utility accounts
 - Shut off 28 delinquent accounts for nonpayment.
 - Sent letters to those customers whose equal pay amounts required adjustment.

FIRE DEPARTMENT (Dale Ekins – Fire Chief, dekins@lehi-ut.gov)

- Weekly Call Totals:
 - Total Fire Calls in the City: 6
 - Total Medical Calls in the City: 28
 - TOTAL: 34
- Inspections – **24** businesses were inspected.
 - Inspected a business at 1175 East 3200 North and at 1530 North State.
 - Conducted cooking hood system inspection
 - Conducted pressure test at Clubhouse Dr. and Ashton Blvd
 - Did plan review and attend DRC
 - Did plan review for YSA alarm system
 - Worked on SAFER Grant update
 - Attended Officer Meeting
- Public Education – We had **246** children and adults come to our fire stations and received fire safety training.
 - Engineer Hales taught a first aid merit badge class to 15 Boy Scouts and parents.
 - Engineer Hales assisted Boy Scout Jacob Sump with Eagle Scout project. Helping build back boards for Lehi CERT trailer.
 - Firefighter Dorton and Intern Whatcott taught CPR to 25 Cub Scouts and parents
- Training - This past week the firefighters had **33** hours of training which included: Air Management, Bandaging, Patient Assessments, Wildland S212, Electronic Patient Care Reporting System, Ice Rescue/ Search and Rescue, Stroke.
 - We hosted a 32 hour sawyer class now have certified class 'A' fallers for Wildland incidents.
- Other Staff:
 - Captain Beck met w/ Utah County Emergency Manager Peter Quittner to discuss grant funding.
 - Battalion Chief Rick Howard and Captain Jake Beck attended SRT leadership meeting.
 - Captain Beck prepared SRT reimbursement requests for Lehi, Pleasant Grove, Orem and Provo FD's and submitted them to the state for grant reimbursement.

- Captain Beck prepared course nominations and submitted to Utah Fire and Rescue Academy for NWCG wildland courses.
- Captain Beck coordinated and finalized the Wildland Refresher course to be taught to all LFD personnel.
- Engineer Hales conducted a CERT leadership meeting.
- Hazmat Tech's Stanley and Fraser attended Utah Valley Metro Special Response Team training with Utah County SWAT. He helped educate UC SWAT with level 'B' hazardous materials entries and assisted in UC SWAT tactical entries.
- Firefighter Taylor met with Western Saw regarding setting up an account to get saw equipment and service.
- Firefighter Dorton and Intern Whatcott taught CPR to 25 Cub Scouts and parents
- Captain Beck and Firefighter Taylor assisted Firefighter Monson in welding an ongoing forcible entry prop project.
- Captain Robert Stanley met with representative of UDOT to address issues with the Oplitcom system.
- Crews have had high school interns and EMT students do ride alongs.
- 81 A Shift had the opportunity to attend the open house of Fit Marketing, a new business to our city.
- Our Monthly officers meeting was held and policy's were discussed.

JUSTICE COURT (Doug Nielsen – Justice Court Judge, dnielsen@lehi-ut.gov)

- As mentioned last week, we have been joined now by our new Justice Court Judge, Doug Nielsen. Judge Nielsen is settling in nicely to the routine at the Court building and finding ways to continue to serve the justice system and needs of the Lehi community.
- Changing the Court's schedule slightly to make our operations more efficient and make the court more accessible to all members of the community.
- Working to adopt a more efficient collection program through the Office of State Debt Collection as recommended by the State of Utah.

LEGAL SERVICES (Ryan Wood – City Attorney, rwood@lehi-ut.gov)

- **Criminal Division**
 - Attended approximately 140 court proceedings;
 - Prosecuted 3 bench trials, obtaining guilty verdicts and convictions in 2 of them;
 - Successfully argued against a Defendant's Motion to Suppress Evidence;
 - Began working on revisions to the City's formal charging documents.
- **Civil Division**
 - Met with Code Revision Team to discuss plan to re-start the code revision project.
 - Finalized research on the Library Board.
 - Participated in conference call re: IPP Contract issues.
 - Prepared for Council Meeting (research, resolution/ordinance drafting and review).
 - Worked on Council Rules, Solicitor's ordinance.

PLANNING (Kim Struthers – Planning Director, kstruthers@lehi-ut.gov)

- Development Review Committee. The DRC reviewed the following items at their February 13, 2013 meeting:
 - The Boyer Company – Requests Concept Plan review for Monument Park, a 30-lot residential development located at 1425 South Center in a proposed R-1-22 zone. This item was scheduled for Planning Commission February 28, 2013.
 - Gardner Company – Requests Site Plan review for Thanksgiving Plaza located at Clubhouse Drive and Ashton Boulevard in an existing Resort Community zone. This item must return to DRC for further review.
 - PEG Development – Requests Site Plan review for Hilton Home2 Suites to be located at 2919 West Ashton Blvd in an existing Resort Community zone. This item must return to DRC for further review.
 - Robert Marshall Architects – Request Site Plan review for the Traverse Mountain 6 & 10 Ward LDS church building to be located at approximately 2447 West Ravenscrest in an existing Planned Community zone. This item was scheduled for Planning Commission February 28, 2013.
 - John Davis – Requests Site Plan review for Dry Creek Structures to be located at 951 South Mill Pond Road in an existing Light Industrial zone. This item must return to DRC for further review.
 - Perry Homes – Requests Preliminary Subdivision review for The Crossing at Traverse, a 180-lot residential development located at approximately 700 West SR-92 in a proposed Planned Community zone. This item was scheduled for Planning Commission March 7, 2013.
 - Lehi City – Requests review of the Iron Flats Zone Change for approximately 4.24 acres of property located at approximately 600 North 2300 West from an A-1 to an R-1-22 zone. This item was scheduled for Planning Commission February 28, 2013.
- Planning Commission
 - The Planning Commission reviewed the following at their February 7, 2013 work session:
 - Neighborhood Commercial Nodes - A presentation was shown to the Commission with examples of neighborhood commercial zones and development from other cities along the Wasatch Front. The Planning Commission discussed what types of uses are appropriate within the Neighborhood Commercial nodes and if some node should be removed from the General Plan or changed. The idea of creating a new commercial zone that is not as intensive as the existing Commercial zone was discussed for locations along Pioneer Crossing and intersections of arterial roads.
 - Parking Requirements - A list of potential parking requirement changes was given to the Commission to see what they felt was a priority to add or update. The Commission discussed shared parking, angles parking standards, bicycle parking, pedestrian corridors, accesses, updating the table of required parking, and parking studies as priorities. Also discussed was to move all parking requirements into Chapter 12 of the Development Code.
- Other Staff Work
 - Met with Alta Planning to discuss comments for the draft of the Lehi City Bicycle and Pedestrian Master Plan.
 - Prepared staff reports for the February 28, 2013 Planning Commission meeting.
 - Met with developers to discuss the future construction of the planned Spring Creek Ranch public park.
 - Met with developers to discuss additional retail and office development on the west side of I-15 near Adobe.
 - Attended the bi-weekly Community Relations Team meeting.

POWER (Travis Ball – Power Director, tball@lehi-ut.gov)

- Overhead Crew
 - Worked on East Main Street overhead to URD conversion project
 - Upgraded and added street lighting along State Street (5th W. to 9th W.)
- At-Will/Substation Crew
 - Worked on East Main overhead to URD conversion project
 - Worked on substation SCADA
- Underground Crew
 - Worked on Traverse Mountain 600 a feeder project
 - Installed primary cables for new church building on 1100 West
- Service Crew
 - (7) Permanent power connections
 - (10) Temporary power requests (connected 7, turned down 3)
 - (15) Power trench inspections (passed 9, turned down 6)
 - (14) Street light repairs
 - (4) meets with contractors/developers
- Metering
 - Tested a meter on a low bill and found it to be accurate but found a malfunction on the radio reading system
 - Tested (16) electro-mechanical R-300 ERT modules against mechanical gear driven dials and found them to be very accurate (< 1/100%)
 - Replaced (12) commercial demand meters as part of our smart meter change out program
 - Performed (84) connects and disconnects
 - Performed (106) service orders
 - Performed (5) commercial connects and disconnects
 - Tested (3) instrument rated services including current transformers, meters, and wiring
 - Installed (2) temporary commercial meters at new carwash and church
 - Tested (5) residential meters for accuracy
- Engineering/Administration
 - Prepared comments and reviewed projects for DRC meeting
 - Reviewed (1) concept plan for a 30 lot subdivision
 - Reviewed preliminary residential subdivisions containing 180 lots
 - Reviewed site plan for (5) new commercial developments
 - Designed and estimated costs for (1) commercial development
 - Worked on and coordinated engineering design for new hospital
 - Upgraded design and cost estimates for Xactware
 - Designed preliminary power layout for new elementary school
 - Completed (121) Bluestakes marking approximately 12,300 feet
 - Reviewed lighting specifications for LED street lights
 - Counted and took inventory of 200 amp items on the warehouse
 - Trained Provo City Dispatchers to take over calls for Lehi
 - Updating capital facility plan and FY 2014 budget

POLICE (Chad Smith – Police Chief, cjsmith@lehi-ut.gov)

- Total Incidents: 284

- Total Citations: 26
- Total Violations: 39
- Selected Incidents
 - On 02/08/13 a vehicle was traveling west bound on State Street when the driver fell asleep causing him to leave his lane of travel. The vehicle crossed the turn lane and drifted into oncoming traffic, striking another vehicle and causing personal injury.
 - On 02/08/13 an officer responded to an address on a report of what sounded like gun shots. It was also reported that the noise may have been from fireworks. The officer checked the area, but did not hear any sounds consistent with gun fire or fireworks.
 - On 02/10/13 officers were dispatched to an abandoned 911 call. The female on the line advised dispatch that she needed help and then the line disconnected. Dispatch called back but was unable to reach the female. The phone company pinged the phone and was unable to provide GPS coordinates. Dispatch advised an approximate address and officers arrived in the area but were unable to locate a problem. The address was finally located and officers booked an adult male into jail on assault, intoxication, and interruption of a communication device.
- Events and Information
 - Merit Badge classes will begin in February. The complete schedule is online and anyone interested may call the Police Department to sign up for the classes.
 - VIPS program (Volunteers in Police Service). We currently have 7 VIPS. Anyone interested in becoming a Volunteer may find an application on line at <http://www.lehi-ut.gov/government/police/v-i-p-s-volunteers-in-police-service>.
 - We are continuing our monthly meetings with all Lehi School Principals. These meetings inform schools of Critical Incident and Active Shooter procedures. The police department keeps a full library of all Lehi schools' perimeter and interior blue prints.
 - GLOCK classroom training was held this week.
 - On 21 Feb, NOVA graduation will be held at Freedom Elementary.
 - March 15, we will be starting RAD Women at Legacy Center. Anyone interested in signing up may contact the Legacy Center.
 - Anyone interested in a Police Department Ride-along, applications soon will be available online. Currently, applications may be picked up at the Police Department.

PUBLIC WORKS (Todd Munger – Public Works Director, tjmunger@lehi-ut.gov)

- **Administration**
 - Discussed compensation issues with the staff members.
 - Attended a pre-construction meeting with Goran construction staff members to finalize 2300 road improvement project details.
 - Met with Recreational staff to discuss current field usage policy.
 - Discussed environmental impact issues, needs, and costs for the Dry Creek Park LWCF grant. Discussed the cultural impact requirements to complete this grant application.
 - Attended Pre-Council meeting to discuss snow removal and GPS software.
 - Met with the Mayor, City Administrator, and key staff members to discuss the Recreational Fee Policy as it pertains to soccer field rental.
 - Attended City Council

- Met with Water Division Superintendent to discuss detailed budget requests.
- Organized and submitted this weekly report.
- **Fleet Division**
 - Staff met with and discussed the needs associated with a potential fleet asset. A new signage truck is being considered to enable greater efficiency in the repair and placement of city signage.
 - Staff spent considerable time and efforts registering and licensing specific fleet assets. Specific requirements are necessary to allow exempt vehicular registration. If certain criteria are not met, a vehicle can only be registered as “off road.” Numerous park vehicles fall in the “grey” area between these two classifications. Significant effort is necessary to provide proof that vehicles meet the minimum requirements. This is a very challenging, and tedious process. Staff was successful in acquiring vehicle exempt status for a specialized truck needed in the Cemetery this week.
 - A redundant, yet significant report as the Lehi City’s fleet division again, maintained and managed the comprehensive inventory of high quality vehicle assets this week.
- **Parks/Facility Division**
 - Attended weekly Development Review Committee (DRC) to discuss upcoming development in Lehi City.
 - Crews removed snow that accumulated on Sunday.
 - Met with Dave Clock about a new park development in Spring Creek Subdivision.
 - Met with the Recreation Director and representatives from local competitive soccer organizations to discuss the field space for spring competition schedules.
 - Staff replaced fan units in the self-checkout kiosks in the library. Computers were getting hot in the newly designed cabinets.
 - Staff replaced several ballasts in the City Hall building.
 - Staff repaired outdoor security lighting systems at the Planning and Zoning Building.
 - Staff responded to and completed 14 iWorQs requests.
 - Cemetery Staff assisted in 1 funeral this week, and issued five new burial certificates.
 - Staff attended a Rain Bird Training seminar on drip irrigation. Utah Nursery and Landscape Association officials offered training on intelligent usage of water.
 - Staff finished removing Christmas lights from trees and buildings throughout the city.
 - Staff met with and discussed future park expansion, current parks master plan upgrades and the development of a concept design for an infant cemetery.
 - Staff collected all fire extinguishers for annual certification and re-charging.
 - Staff members continue to search for the roof leak that is allowing water into the Hutchins Museum.
 - Deep cleaning efforts continue throughout the city.
- **Street Division**
 - During the snow removal process, snow is moved from the roadways and a mixture of salt and sand are applied to help melt the snow and maintain traction. Excess sand creates slippage hazards and as the snow melts, crews become busy with the street sweeper to remove the excess sands from the roads. Staff were busy with this process all week.

- Streets staff are working with the engineering Department to move and stockpile 10,000 cubic yards of clay soils from the 2300 road project. This soil will be used to build the retaining walls around the future retention pond located in the public works area.
- Three pothole crews were out all week placing asphalt into emerging pot holes.
- Staff repaired electrical wiring on damaged snow plows
- A comprehensive, competitive concrete contract is complete. A contract is being prepared for council approval.
- Staff have been engaged in preparing budget documents for budget deadlines.
- **Water Division**
 - The 1700 West 24" sewer line extension has been completed from the Hadco equipment yard to 1500 North. the second phase of the project is being negotiated and engineered for final connection to 1700 West and 1500 North.
 - The culinary crew repaired a 6" valve on a 20" broken PI line at approximately 180 East and 1500 South. the four man crew worked for 4 1/2 hours to complete repairs.
 - Culinary personnel fixed a culinary service that blew out of the setter.
 - Culinary crews provided water from a blow off to crews prepping the Gray Well.
 - Staff assisted Nickerson Company with preventative and annual maintenance on the 500 West well.
 - Staff shut off a broken PI service that was flooding a homeowner's residence.
 - Staff from the culinary division responded to a home with low culinary pressure it was determined that the problem was internal. The City is responsible for repairs from the main line to the setter and the homeowner is accountable for any problems from the setter in, repairs were not made. Staff, however, offered the homeowner suggestions to improve water pressure.
 - Staff installed Y-strainer on the Traverse Mountain well house.
 - Staff installed new packing on the 300 North well.
 - Staff tightened down the well head bolts on the Mitchell Hollow booster 1 and 2.
 - T-Chlorine is being added by PI staff to the 600 East reservoir to insure proper chlorination.
 - Staff assisted with repairs on the PI leak on the 20" PI line in South Lehi.
 - Staff continues to respond to PI breaks as the weather warms and pipes begin to thaw.
 - The Water Division hosted a tour of the water facility for the Junior Student Council. Culinary and Secondary personnel were present to explain both systems and answer questions.
 - Secondary water installed 300 feet of temporary fencing to insure security around the Gray Well project site, while the casing is being grouted and sealed.
 - PI personnel met with Long Pine Construction to discuss repair options for the Alpine chlorination splitter.
 - Finalized automation of the Cla-valve at the Airport Well.
 - The secondary water manager attended the North Bench Irrigation Company stock holder's meeting, where the financial report was reviewed, stock holder concerns were addressed and upcoming events were discussed.

- Drainage personnel have assisted the culinary staff with leaks at various locations this week.
- A pre-construction meeting was held with Goran Construction to coordinate with city personnel on the 2300 West Project.
- Drainage staff continues to assist hydrant personnel with Blue Staking efforts until the Blue Stake position is filled.
- Inspectors have been following up with contractors who are tracking mud from construction sites to city roads, which violates a condition of their SWPPP plan.
- Culinary staff and secondary water staff assisted in preparation for Development Review committee to discuss city growth and development.
- Wastewater staff continued their preventative maintenance program in the wastewater collections system with the assistance of Timpanogos Special Service District (TSSD), which included 3 power jet trucks and 1 TV inspection unit.
- Staff replaced 2 starters with contacts that power both of the submersible pumps in the wet well at Jordan Willows lift station.
- TV inspections on existing sewer continue to monitor the system to prevent or detect any potential problems in the system.
- Staff cleaned wet wells, including inlets, pressurized and outfall main lines, at both Jorday Willows and Thanksgiving Point lift stations.
- Staff made repairs on the Vac All combo truck, including tank repair, a water line, and a 1 ½" water valve on the recirculation system.
- Meter Division completed 16 meter inspection/sets this past week.
- Meter personnel re-read 180 meters.
- Reviewed and attended Development Review Committee (DRC) to discuss city growth, and development.
- Inspectors are currently working on several projects:
 - Mustang Hollow – Due to elevation conflicts with the 15" storm drain, the 6" culinary and 12" irrigation mains were looped to allow the storm drain to pass. In addition, Mitchell X installed approximately 350' of 8" sewer main. Inspectors met on-site with the geo-techs to discuss soil types and review density testing.
 - Exactware – Laid approximately 400' of water main this week.
 - Crest Haven – Water main installation continues.
 - Snow Springs – Working on the last stretch of water main on 1300 South and starting services within the subdivision.
 - Museum of Natural Curiosity at Thanksgiving Point – Sewer main is on hold due to engineering complications.

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